

Volunteer Application Kentucky Cooperative Extension Service

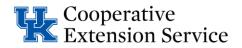
Kentucky Cooperative Extension Service takes seriously its obligation to provide a safe environment for all persons involved in volunteer activities. This application will gather information necessary to successfully match the applicant with the appropriate position. When questions arise about qualifications, answers given by the application will be verified.

I. GENERAL INFORMATION

Name					
(FIRST)	(MIDDLE	E) (LAST)			_
e-mail					
Phone: Primary		_Mobile			
Other	Work_				
Mailing Address					
Mailing Address_ (STREET, BOX, ROUTE, APT #)	(CITY)		(STATE	:)	(ZIP)
Residential Address (If different from	above):	(6)	(8):)	(2: :)	
How long have you lived at present a	address?	(Street, Box, Route, Apt#) Vears	(City)	(State)	(Zip)
If less than five years, list your prior		· ·	·		
(STREET, BOX, ROUTE, APT #)	(CITY)	(STATE)	(ZIP)	(Length	of Stay)
(STREET, BOX, ROUTE, APT #)	(CITY)	(STATE)	(ZIP)	(Length	of Stay)
Ethnicity: (check one): Hispanio					
Racial Groups (check all that apply ☐ American Indian or Alaskan Nativ☐ Native Hawaiian or Other Pacific ☐	e	☐ Black or African☐ Asian	Americ	an	
Gender: □	Female	I Male □ Other:	_ Occu	pation	:
Er	mployer:_				
If you were a 4-Her, indicate County	:		_State:		
If you have volunteered with youth (i	ncluding 4	-H), how long did yo	ou do so	o?	
If yes, list City:	Cc	ounty:		State	:
Have you been convicted of two or r ☐ Yes ☐ No If yes, please explain:					



UK CES Volunteer Application, page 2



Extension staff with whom yo	· · · · · · · · · · · · · · · · · · ·		one:
Previous Volunteer Experienc	CC (LIST CURRENT OR MOST RECENT EX	PERIENCE FIRST)	
RGANIZATION	VOLUNTEER ROLE		YEAR(S)
RGANIZATION	VOLUNTEER ROLE		YEAR(S)
. EMERGENCY C	ONTACT INFORMA	TION	
I. EWIERGENCY C	ONTACT INFORMA	TION	
lame	(MIDDLE)	(1.407)	
		(LAST)	
-mail			
hone: Primary	Mobile		
Other	Work		
olunteer. If you have previous ex nould be from that youth organiz			
) NAME:	cell phone	work p	hone
ddrees			
ddress(Street)	(City)	(State)	(Zip)
low do you know this persor	າ?	email _	
) NAME	cell phone	work pł	none
		p.	
ddress(Street)	(City)	(State)	(Zip)
ow do you know this persor	n?	email _	
authorize the contact of the reference			
understand an annual Criminal Recor		stand that the misrer	oresentation or omission
information requested is just cause f			
accepted as a volunteer, I agree to all e volunteer responsibilities to the bestograms is to develop youth individuate part of the College of Agriculture, ir entucky counties share. As a volunterational origin, creed, religion, political arital status, genetic information, age	st of my abilities. I understand that the Ily and as responsible, productive cit in which USDA, the University of Ken er, I am committing to involve individ belief, sex, sexual orientation, gender	e purpose of 4-H Yo izens. I recognize th tucky, Kentucky Stat uals regardless of ra er identity, gender ex	uth Development at Extension programs e University and all ce, color, ethnic origin,
gnature of volunteer		Date	

Cooperative Extension Service

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

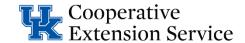
Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sectual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating. Lexington, KY 40506







UK Motor Vehicle Record Information Form



Motor Vehicle Record (MVR) Release and Information Form

Please provide all requested information and email form to Eausby@uky.edu in UK Risk Management

UK Risk Management 306 Peterson Service Building Lexington, KY 40506-0005 Phone: (859) 257-3708

Services provided by: Underwriter's Safety & Claims Phone: (502) 244-1343 Please attach scan of Drivers' License.

Department Information:

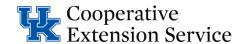
UK Department:	Department Number:			
Supervisor/Contact:		Supervisor/Conta	ect Phone:	
Driver Information: Check One	_Employee	4-H Volunteer	Other:	
Name: Exactly as it appears on Drivers' lic	cense	Phone:		
Address:			ST:	Zip:
Sex:Date of Bir	rth:	County:		
Drivers License Number:		State:		
Years Driving Experience Yrs.:	Mos.:	Date of Hire	:	
In connection with any application made b concerning matters of motor vehicle inform State, and other agencies which maintain rec	ation. I understar	nd that you may be requestin	g information from	
I authorize, without reservation, any party o harmless, the University of Kentucky, its Bo and/or responsibility for doing so. I hereb Underwriter's Safety & Claims and/or any of or electronic form. I recognize that these inq by me.	ard of Trustees, or by give consent t their agents. This	officers, employees, agents, a to the University of Kentuck is authorization and consent s	nd representatives y to obtain such hall be valid in an o	from any liability information from original, fax, copy
Failure to provide all information requested i	may result in a de	lay of University of Kentucky	driving privileges.	
Driver's Signature: X			Date:	

Email completed forms to Eunice Ausby at Eausby@uky.edu

Revision 3/16/2021



Criminal Record Check Request



University of Kentucky Extension Volunteer Criminal Record Check Request

DISCLOSURE AND AUTHORIZATION FORM TO OBTAIN CONSUMER REPORTS Please Read Carefully Before Signing the Authorization

In considering you for a volunteer role, Kentucky Extension will request a criminal record check from Verified Volunteers. (855) 326-1860 www.verifiedvolunteers.com as well as two personal references.

For explanation purposes:

- a "criminal record check" is a written communication of information, used in making a volunteer-related decision about you. This may include criminal history reports and driving records.
- a "personal reference" is a report of information on your character, reputation, personal
 characteristics, or mode of living obtained from prior employers, neighbors, friends, associates or
 others who have such knowledge. You are entitled to disclosures regarding the nature and scope of
 the information requested and "A Summary of Your Rights under the Fair Credit Reporting Act."
 (Note: We will <u>not</u> run a credit check on any potential volunteer. This is simply the name of the bill.)

We must have your written authorization to obtain a criminal record check and personal reference. Before any adverse action is taken, based on information in those reports, you will be provided a copy of that report, the name, address and telephone number of Verified Volunteers and a summary of your rights under the FCRA.

To obtain a Criminal Record Check, please print your information clearly and accurately:



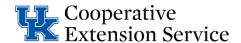
MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender (dentity, gender expression, pregnancy, martial status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating. Lexington, KY 40506



(signature) (date)

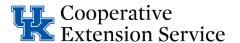




Child Abuse and Neglect Registry Check Authorization

In addition to the other background check requirements of the University, volunteering with the University of Kentucky Cooperative Extension Service requires receipt of a letter from the Cabinet for Health and Family Services stating you have no findings of substantiated child abuse or neglect found through a background check of child abuse and neglect records. The Child Abuse and Neglect Registry (CAN) check may be updated periodically. Should this process reveal an adverse event, as determined by the University of Kentucky in its sole discretion, or should you falsify your application by neglecting to disclose requested information or by providing incorrect information, your volunteer role may be suspended or terminated.

Please complete	the following:			
Name:(First)	(Middle)	(Maid	en/Nickname/Other)	(Last)
Sex:	Race:	Date of Birth:		
Social Security/I	ndividual Taxpaye	r Identification #	:	
Date:				
Please list your a	ddresses for the last	five years. Use a	nother sheet of pape	r, if necessary
Present Address	<u></u>			
	Street	City	State	Zip Code
Previous Addres	ss:			
	Street	City	State	Zip Code
Previous Addres	ss:			
	Street	City	State	Zip Code
Previous Addres	ss:			
	Street	City	State	Zip Code
Previous Addres	ss:			
	Street	City	State	Zin Code



PLEASE READ CAREFULLY: I hereby authorize the University of Kentucky to complete a child abuse and neglect registry check ("CAN Check") on me. I further understand and acknowledge that volunteering with the University of Kentucky Cooperative Extension Service is contingent upon the successful completion of the CAN Check, as determined by the University in its sole discretion. I understand and agree that the CAN Check may be updated periodically, and that successful completion of the CAN Check is required. I understand and agree that my full participation in and cooperation with the CAN Check both before and during volunteering with the University of Kentucky Cooperative Extension Service is voluntary, and that should I choose not to participate and/or cooperate with the CAN Check, my volunteer role will be terminated. I further understand and agree that all University of Kentucky Cooperative Extension Service volunteers serve at the will of the University of Kentucky and volunteer roles may be suspended or terminated by the University in its sole discretion with or without advance notice.

I hereby authorize the University of Kentucky to obtain these CAN Check reports from the Kentucky Cabinet for Health and Family Services or any consumer/credit reporting agency for purposes of determining my eligibility to volunteer with the University of Kentucky Cooperative Extension Service.

I hereby assume any and all risks associated with this CAN Check and expressly waive, release, discharge and hold harmless, the University of Kentucky, its trustees, directors, officers, agents, employees and assigns from and against any and all liability for loss, damage, injury, illness or claim of any nature whatsoever, however caused, arising out of, in association with, or related in any way to the CAN Check.

Signature	Date

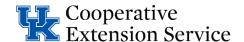


MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT





Kentucky CES Volunteer Expectations



Kentucky CES Expectations for Volunteers

Trust is placed in the Kentucky Cooperative Extension Service to provide quality leadership and care for individuals participating in CES programs. The opportunity to work with youth is a privileged position of trust that should be held only by those who are willing to demonstrate behaviors that fulfill this trust. These expectations for volunteers guide their involvement in Kentucky Extension activities.

The purpose of these expectations for volunteers is to ensure the safety and well-being of all participants (i.e., youth, their parents, and families, paid and volunteer staff). Kentucky CES volunteers are expected to function within the guidelines of Kentucky CES and Kentucky 4-H.

The following statements relate to the role of a volunteer with Kentucky CES and represent a contractual agreement between a volunteer and Kentucky CES.

- I will represent Kentucky CES to youth and adults by conducting myself with courteous manners and language, exhibiting good sportsmanship, serving as a positive role model, and demonstrating appropriate conflict resolution skills.
- I will abide by all applicable laws and CES rules, policies, and guidelines. This includes, but is not limited to, child abuse, fiscal management procedures and substance abuse.
- I will accept supervision and support from Extension staff or management volunteers.
- I will participate in orientation and on-going volunteer education and development, including client protection standards.
- I will not consume or allow others to use alcohol or illegal drugs at any CES function.
- I will, when transporting others, operate vehicles and equipment in a safe and reliable manner and only
 with a valid operator's license. I will comply with all vehicular regulations and laws. All passengers will
 be secured by properly operating seat belts. I have the minimum vehicle insurance coverage required by
 the Commonwealth of KY.
- I will accept the responsibility to promote and support the vision, mission, and values of Kentucky CES and its programs.
- I will conduct myself in a manner that is in the best interest of youth, adults and CES and will not use the volunteer position for purposes of personal gain.
- I will treat animals in a humane manner and teach program participants to provide appropriate animal care and management.
- I will use technology (including social media) in an appropriate manner that reflects the best practices in youth development.
- I will not practice, condone, tolerate, or allow bullying, hazing, harassment, or malicious pranks.
- I will ensure that educational programs of KY Cooperative Extension serve all people regardless of
 economic or social status and will not discriminate based on race, color, ethnic origin, national origin,
 creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy,
 marital status, genetic information, age, veteran status, or physical or mental disability.

I have read, understand, and agree to abide by these expectations for volunteers. I understand that suspension or termination of my position will result if I do not meet these expectations.

Signature of Volunteer	Date	_
Signature of Supervisor or Agent	Date	_

Cooperative Extension Service

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, martial status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT









Criminal Record (Background) Check Results (attach here)

Disclosure Regarding Volunteer Background Report

Kentucky Cooperative Extension Service ("COMPANY") may obtain from Sterling Volunteers, 1 State Street Plaza, New York, NY 10004, (855) 326-1860, www.sterlingvolunteers.com, a consumer report and/or an investigative consumer report ("REPORT") that contains background information about you in connection with volunteerism. Verified Volunteers may obtain further reports throughout your volunteerism so as to update your report without providing further disclosure or obtaining additional consent.

The REPORT may contain information about your character, general reputation, personal characteristics, and mode of living. The REPORT may include, but is not limited to, credit reports and credit history information; criminal and other public records and history; public court records; motor vehicle and driving records; and Social Security verification and address history, subject to any limitations imposed by applicable federal and state law. This information may be obtained from public record, and private sources, including credit bureaus, government agencies and judicial records, andother sources.

If an investigative consumer REPORT is obtained, in addition to the description above, the nature and scope of any such REPORT will be for personal reference.

Applicant's Signature	Date
Authorization to Obtain a Criminal	Record Check (Background Report)
Cooperative Extension Service ("CON Background Report. By my signature Volunteers, a consumer reporting agency (855) 326-1860, www.sterlingvolunteers.cof such reports to the COMPANY and it making a volunteer decision involving throughout my volunteerism, to the extenses exervation, any state or federal law envehicle record agency, credit bureau or of any and all information regarding me authorize Verified Volunteers to provide section ("fax"), electronic or photographic copy of the control of	Wolunteer Background Report provided by Kentucky MPANY") and this Authorization to Obtain Volunteer below, I hereby consent to the preparation by Verified by located at 1 State Street Plaza, New York, NY 10004, com/ of background reports regarding me and the release its designated representatives, to assist the COMPANY in me at any time after receipt of this authorization and the permitted by law. To this end, I hereby authorize, without forcement agency or court, educational institution, motor ther information service bureau or data repository, to furnish to Verified Volunteers and/or the COMPANY itself and such information to the COMPANY. I agree that a facsimile of this Authorization shall be as valid as the original. Sumer Financial Protection Bureau's "A SUMMARY OF YOUR RTING ACT."
Applicant's Name (Printed):	_
Applicant's Signature:	
Date:	
Cooperative MARTIN-GATTON	COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

Cooperative **Extension Service**

Agriculture and Natural Resources Family and Consumer Sciences 4-H Youth Development Community and Economic Development

